



UNITED KINGDOM FREE TRADE AGREEMENT BEEF QUOTA MANUAL

September 2024



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SECTION 1.

INTRODUCTION

1. The Quota Allowance Allocation System (“Allocation System”) outlined in this document is a continuation of the Allocation System operated previously by the New Zealand Meat Board (“Board”), amended as a result of the 2024 Quota Allocation Mechanism Review. This will apply to Quota Allowance administration for the 2025 and subsequent Quota Years, and will operate for the United Kingdom (“UK”) Beef FTA Quota Year.
2. This Allocation System is implemented by the New Zealand Meat Board (“Board”) pursuant to its powers under the Meat Board Act 2004 (“Act”), in particular, Part 3.
3. As a result of the Free Trade Agreement (FTA) negotiated with the United Kingdom in the latter part of 2021 which entered into force on 31 May 2023 a Tariff Rate Quota (TRQ) has been created for selected beef products to enter duty free. New Zealand’s access under the UK-NZ FTA is subject to the UK’s domestic regulatory framework, in particular, The Trade (Australia & New Zealand) Act 2023 and secondary legislation i.e. Customs Tariff (Preferential Trade Arrangements) (EU Exit) Regulations 2020; and Statutory Instrument 2020/1457 and subsequent tariff rate quota regulations.
4. The Board’s policy for the allocation of UK FTA Beef TRQ is founded upon the principle that TRQ should be equitably allocated to Qualifying Companies and eligible New Entrants to ensure that the New Zealand red meat industry is the recipient of the economic benefits deriving from quota markets.
5. In establishing the policy evidenced by this Allocation System, the Board has recognised that:
 - a. the object of the Board is to facilitate the capture, for New Zealand and in the interests of the meat industry, of the best possible ongoing returns available from quota markets;
 - b. where authorities in a market have granted access to that market at zero or concessional tariff rates for a particular quantity of meat products imported from New Zealand during any period, the Board must establish and operate a mechanism for the allocation of that quantity; and
 - c. the operation of the allocation mechanism must be likely to maximise the capture for New Zealand of the returns available from the market concerned for the meat products.
6. The Board will only issue UK FTA Beef TRQ-1 Certificates to a company that has General or New Entrant Quota Allowance obtained in accordance with this Allocation System.
7. The Allocation System is, in essence, divided into two parts:
 - a. first, the General Quota Allowance Allocation System (GQA), which governs the allocation of 96.5% of the TRQ. It is based upon Production History over the three Production Seasons immediately prior to the commencement of the Quota Year, and; Export History to the UK market for the three Production Seasons immediately prior to the commencement of the Quota Year.

- i. the Production History tranche will be 80.75%; and
 - ii. the Export History tranche will be 15.75%.
- b. second, the New Entrant Allowances Allocation System which allows for the allocation of up to 3.5% of the TRQ to New Entrants (“New Entrant Allowance”).
 - i. New Entrant allowances are available to Registered Exporters on a First Come First Served (FCFS), certificate by certificate basis. A New Entrant must provide proof of use within one month of certificate issue. New Entrant allowances are not transferrable
 - ii. those quota participants accumulating Production History may have access to the New Entrant quota until they have three years of production history
 - iii. those quota participants accumulating Export History may have access to the New Entrant quota until they have three years of export history
 - iv. access to New Entrant Quota for any individual participant is limited to 30% of the total New Entrant Quota Allowance
- 8. New Entrants wanting to obtain access to Quota Allowance will be able to do so by:
 - a. applying to the Board for a portion of New Entrant Quota Allowance, by means of an application for a quota certificate in respect of a single shipment; or
 - b. applying to the Board for General Quota Allowance based on Production History and/or Export History earned in relevant prior seasons; and/or
 - c. acquiring Quota Allowance from an existing quota allowance holder.
- 9. If, in any Quota Year, any portion of the New Entrant Quota Allowance is not allocated to or fully utilised by New Entrants the balance will be made available to Qualifying Companies on the terms set out in this Allocation System.
- 10. This Allocation System provides for different procedures in respect of applications for General Quota Allowance (Section 4) and New Entrant Quota Allowances (Section 5).
- 11. The Board retains:
 - a. the discretion to apply this Allocation System as it regards appropriate in relation to any circumstances that are not specifically provided for in this system; and
 - b. the ability to determine the interpretation of the provisions of this document.
- 12. The Board retains the right to suspend all or any of the provisions in this document for any Quota Year when it believes the total TRQ will not be a constraint on the quantity of beef able to be exported to the UK by the industry as a whole. The decision on whether to suspend the provisions will be made by the Board as soon as practicable in any Quota Year, but no later than six weeks before the end of the Quota Year.

SECTION 2.

DEFINITIONS

At Time of Slaughter	means immediately after slaughter floor weighing of a carcass (i.e. immediately after the carcass has crossed the scales).
Company	includes any company or other legal entity or person, and where applicable any trust or trustee or beneficiary of a Trust (including discretionary beneficiary).
DEFRA	means the Department for Environment Food and Rural Affairs
Eligible Quota Holder	means an exporter registered under the Meat Board Act 2004
Export History	means the sum of the shipped weight(s) of UK FTA TRQ eligible 0201, 0202, 0206, 0210 and/or 1602 products exported to UK in a Production Season.
GB Listed Premises	refer UK Listed Premises
General Quota Allowance	means the proportion (currently 96.5%) of the TRQ available for allocation by the Board after deductions for New Entrant Quota Allowance, and available in the relevant Quota Year. A holder of General Quota Allowance is a company that holds a portion of the General Quota Allowance.
General Quota Allowance Allocation Formula	means the formula contained in Section 4, Part 1.
HMRC	means His Majesty's Revenue and Customs
Hot Weight	means the weight of a dressed carcass at the slaughter floor scales prior to any chilling or freezing.
New Entrant	<p>means in respect of a Company that is an exporter registered under the Meat Board Act 2004 and made its first year application for a portion of New Entrant allowance, a Company which, during the three years prior to the applicable New Entry Period, has not been allocated and used General Quota Allowance (but which may have purchased Production History, Export History or General Quota Allowance).</p> <p>A Company does not qualify as a New Entrant if, during the three years prior to, or during, the applicable New Entry Period:</p> <p>(a) a related company (as defined in the Companies Act 1993) of that Company; or</p> <p>(b) beneficial shareholders of 50% or more of the shares in that company</p> <p>have between them been allocated General Quota Allowance.</p> <p>For the purpose of this definition a beneficial shareholder is a Company that holds or controls shares in another Company either directly, or indirectly through its control of shareholding in another Company.</p> <p>A New Entrant shall cease to be a New Entrant upon the completion of the New Entry Period.</p>
New Entrant Quota Allowance	means the 3.5% (or less) of the TRQ set aside by the Board under this Allocation System in the relevant Quota Year in accordance with Section 5. A holder of New Entrant Quota Allowance is a company that holds a portion of the New Entrant Quota Allowance.
New Entry Period	means in relation to a New Entrant, the Quota Year for which a New Entrant is first allocated New Entrant Quota Allowance and the two following Quota Years.

Owner of Qualifying Product at Time of Slaughter	<p>means the owner of Qualifying Product immediately after slaughter floor weighing (I.e.: immediately after the carcass has crossed the scales).</p> <p>Ownership for this purpose disregards any reservation of ownership, subject to payment, and disregards any effect on ownership due to a mortgage or charge over the Qualifying Product. The term Qualifying Product Owned at Time of Slaughter has a corresponding meaning.</p>
Participation Fee	<p>means fixed and variable participation fees and special levies as set out in Section Thirteen, Appendix 2 that may be amended in consultation with quota holders from time to time by the Board.</p> <p>The fixed participation fee is payable with the application for Quota, the variable participation fee is due and payable following the annual allocation process and prior to the commencement of the relevant quota year.</p> <p>A first come first served participation fee will be levied on receipt of the first application for quota and a variable participation fee will be levied per volume of each quota certificate issued.</p>
Production History	<p>means in respect of a Qualifying Company a figure equal to the amount of Qualifying Product Owned at Time of Slaughter during a full Production Season. That figure will represent the Production History of that Qualifying Company for that Production Season.</p> <p>For clarity, Production History will only begin to be recorded in the first full Production Season following a facility becoming UK/GB Listed Premises.</p>
Production Season	<p>means a year commencing the nearest Sunday to 1 October and ending the nearest Saturday to 30 September in the following calendar year.</p>
Qualifying Company	<p>means a company which:</p> <ul style="list-style-type: none"> (a) is a registered exporter under the Act; and (b) has been the Owner of Qualifying Product at Time of Slaughter; or (c) has been an exporter of record to the United Kingdom of products covered under this TRQ
Qualifying Export(s)	<p>Means an export of UK FTA TRQ eligible 0201, 0202, 0206, 0210 and/or 1602 products exported to UK by NZ exporters in shipped weight as recorded on New Zealand Customs Service Export Entry Forms.</p>
Qualifying Product	<p>means bovine meat from livestock slaughtered in UK/GB Listed Premises for bovine meat as appropriate, measured as dressed carcass hot weight.</p>
Qualifying Product Owned at Time of Slaughter	<p>refer to the definition of Owner of Qualifying Product at Time of Slaughter.</p>
Quota Year	<p>means a year commencing 1 January and ending 31 December</p>
Tariff Rate Quota (“TRQ”)	<p>means the Tariff Rate Quota delivered to New Zealand Government under the Free Trade Agreement between the parties signed on 28 February 2022 and subsequent agreements. The FTA agreement allows the importation into the UK of specified quantities of bovine products at zero tariff. Imports within the UK FTA Beef Tariff Rate Quota are known as “in-quota” imports.</p>
UK FTA Beef Quota Certificate	<p>means a Quota Certificate summarized in Section Ten, issued by the Board in accordance with UK regulations The Trade (Australia & New Zealand) Act 2023 and secondary legislation i.e. Customs Tariff (Preferential Trade Arrangements) (EU Exit) Regulations 2020; and Statutory Instrument 2020/1457 and subject regulations which records, amongst other things, the New Zealand origin of Beef to be imported into the UK within the provisions of the FTA TRQ.</p>

UK Beef TRQ	<p>means meat covered by CN codes</p> <p>0201.10.00 0201.20.20 0201.20.30 0201.20.50 0201.20.90</p> <p>0201.30.00 0202.10.00 0202.20.10 0202.20.30 0202.20.50</p> <p>0202.20.90 0202.30.10 0202.30.50 0202.30.90 0206.10.95</p> <p>0206.29.91 0210.20.10 0210.20.90 0210.99.51 1602.50.10</p> <p>1602.50.31 1602.50.95 1602.90.61, and 1602.90.69</p> <p><i>Cross reference: UK Customs tariff - CN Codes; Appendix Four</i></p>
UK Listed Premises	<p>means premises for the slaughter of livestock which have been listed by the UK government's competent authority as eligible for exporting bovine product for human consumption to the UK. GB Listed Premises has an equivalent meaning.</p>

SECTION 3.

CALENDAR

September	10	August Production Reports due
	30	Production Season closes on the nearest Saturday to 30 September
October	1	Production Season opens on the nearest Sunday to 1 October
		Companies to advise Board if they will use all General Quota Allowance allocated to them in the current Quota Year
	10	September (complete season) Production Reports due
	15	Applications from companies (including Year 2 and Year 3 New Entrants) for General Quota Allowance for the following Quota Year close
		Transfers of Production History must be confirmed by the Board by this date
		Board to have advised companies of reallocations of unused quota
November	10	October Production Reports due
December	10	Board to have advised companies of General Quota Allowance Allocations by this date
		November Production Reports due
	31	Quota Year ends
January	1	Quota Year commences
	10	December Production Reports due
February	10	January Production Reports due
March	10	February Production Reports due
April	10	March Production Reports due
May	10	April Production Reports due
June	10	May Production Reports due
July	10	June Production Reports due
August	10	July Production Reports due
		<i>Cross-reference: Transfers and Unused Quota Allowance; Section 8; Forms, Section 14, Form 2</i>

SECTION 4.

GENERAL QUOTA ALLOWANCE ALLOCATION SYSTEM

The Allocation System is, in essence, divided into two parts:

- a. first, the General Quota Allowance Allocation System (GQA), which governs the allocation of 96.5% of the TRQ. It is based upon Production History over the three Production Seasons immediately prior to the commencement of the Quota Year, and; Export History to the EU market for the three Production Seasons immediately prior to the commencement of the Quota Year.
 - i. The Production History tranche will be 80.75%; and
 - ii. The Export History tranche will be 15.75%.
- b. second, the New Entrant Allowances Allocation System which allows for the allocation of up to 3.5% of the TRQ to New Entrants (“New Entrant Allowance”).

Cross-reference: New Entrant Quota Allowance Mechanism Section Five

A Qualifying Company wanting to obtain access to quota allowance will be able to do so by:

- a. applying to the Board for a portion of the General Quota Allowance based upon its Production History; and/or
- b. applying to the Board for a portion of the General Quota Allowance based upon its Export History; and/or
- c. acquiring quota allowance from an existing quota allowance holder; or
- d. applying to the Board as New Entrant for a quota certificate on a first come first served basis (refer Section 5)

Basis of General Quota Allowance Allocation System

1. General Quota Allowance (GQA) will comprise two sub allowances - a Production History based allowance from qualifying production history (GQP) and an Export History based allowance (GQE) from qualifying export history.

General Quota Allowance will be allocated for a Quota Year to an applicant Qualifying Company in accordance with the following General Quota Allowance Allocation Formula:

$$GQA = GQP + GQE$$

where:

GQA is General Quota Allowance and is comprised of:

- **GQP** is Production History Allowance; and/or
- **GQE** is Export History Allowance.

Production History Allowance

$$PGQP = \frac{(PH_{i-3} + PH_{i-2} + PH_{i-1})}{(TPH_{i-3} + TPH_{i-2} + TPH_{i-1})} \times GQP$$

where:

PGQP = the portion of the UKTRQ (in tonnes) to be allocated to the Qualifying Company in the relevant Quota Year.

PH = a Qualifying Company's Production History for a Production Season.

GQP = The portion of the UKTRQ to be allocated on the basis of Production History in the relevant quota year

TPH = the sum of the Production Histories for a Production Season of all applicants in the relevant Quota Year.

i = the Production Season commencing in the year prior to the relevant Quota Year

i-1 = the Production Season before i.

i-2 = the Production Season before i-1.

i-3 = the Production Season before i-2.

Export History Allowance

$$PGQE = \frac{(EH_{i-3} + EH_{i-2} + EH_{i-1})}{(TEH_{i-3} + TEH_{i-2} + TEH_{i-1})} \times GQE$$

where:

EH = a Qualifying Company's Export History for a Production Season.

PGQE = the portion of the Export History Quota Allowance (in tonnes) to be allocated to the Qualifying Company in the relevant Quota Year.

GQE = The portion of the TRQ to be allocated on the basis of Export History in the relevant quota year

TEH = the sum of the Export Histories for a Production Season of all applicants in the relevant Quota Year.

i = the Production Season commencing in the year prior to the relevant Quota Year

i-1 = the Production Season before i.

i-2 = the Production Season before i-1.

i-3 = the Production Season before i-2.

2. All measurement of Qualifying Product shall be made in accordance with the definition of Qualifying Product.
3. If at any time there is an interruption to the importation into the UK of beef from New Zealand which prevents the utilisation of any portion of the General Quota Allowance as contemplated, the Board may in subsequent Quota Years, apply the General Quota Allowance Allocation Formula with such modification as is necessary to take into account the interruption, as in the opinion of the Board, best meets the intentions of that formula.
4. Production History and/or Export History, may be recorded preliminary to an application for Quota Allowance in a subsequent year.

SECTION 5.

NEW ENTRANT ALLOWANCES ALLOCATION SYSTEM

A. NEW ENTRANT ALLOWANCES ALLOCATION SYSTEM

The New Entrant Allowances Allocation System takes into account the fact that New Entrants may not have a Production History and/or Export History.

The Board shall reserve up to 3.5% of the TRQ as New Entrant Quota Allowance for possible allocation to New Entrants.

New Entrant allowances are available to Registered Exporters on a First Come First Served (FCFS), certificate by certificate basis. A New Entrant must provide proof of use within one month of certificate issue. New Entrant allowances are not transferrable.

Those quota participants accumulating Production History and/or Export History may have access to the New Entrant quota until they have three years of production history and/or export history.

Access to New Entrant Quota for any individual participant is limited to 30% of the total New Entrant Quota Allowance.

New Entrants wanting to obtain access to Quota Allowance will be able to do so by:

- a. applying to the Board for General Quota Allowance based on Production History and/or Export History earned in relevant prior seasons; and/or
- b. applying to the Board for a portion of New Entrant Quota Allowance, by means of an application for a quota certificate in respect of a single shipment
- c. acquiring Quota Allowance from an existing quota allowance holder.

Eligibility

The Board may allocate New Entrant Quota Allowance to a New Entrant if the Board is satisfied that the applicant:

- a. is a New Entrant both at the time of application and will continue to be at all times during the applicable New Entry Period; Refer 'New Entrant' definition in Section Two
- b. has supplied to the Board all information that has been requested by the Board and is necessary to enable this Allocation System to operate effectively;
- c. has not incurred a penalty under section 34 of the Act or any penalty provision of any replacement legislation;

Restrictions No new entrant shall be entitled to more than 30% of the total new entrant quota, except after handback. Refer Section Eight, Part B

Procedure

A. Application

Application for a quota allowance is by application for a quota certificate on a shipment by shipment basis.

Precedence shall be on the basis of date of application provided that no application shall be made for an export that is due to be shipped more than one month later than the application date.

An entity must apply for a quota certificate (volume) and pay the appropriate participation and certification fees.

B. Reservation of quota allowances

Upon receipt of an application and there being sufficient quota available once precedence has been applied, a contingent allocation of a New Entrant Quota allowance in the amount requested in the application shall be transferred to the applicant.

C. Quota Certificate Issuance

Upon receipt within one month of application of an eligibility document matching the application, a quota certificate will be issued.

Performance based application window

Where an applicant has applied for a quota allowance 5% or more, greater than required for shipment, the applicant will have their application window reduced from one month (four weeks) to three weeks, and if repeated to two weeks.

Cross-reference: Definitions "New Entrant" and "New Entry Period"; Section 2.

B. SAMPLES

1. The Board will set aside five tonnes of New Entrant Quota Allowance for each Quota Year which may at the discretion of the Board be utilised by any Qualifying Company or New Entrant for the exportation of sample beef packages to the UK, where the sample will be provided for the purpose of seeking to establish a new or improved product, or market niche, not provided by existing exporters.
2. Any New Entrant Quota Allowance set aside for samples not utilised or reserved for use by 1 October shall be allocated in accordance with Section 8, Part B.

Refer to: Meat Board Act 2004, Section 51

SECTION 6.

INDUSTRY AGREED DISCIPLINES

1. All holders and users of Quota Allowance will be subject to Industry Agreed Disciplines relating to the UK.
2. An Industry Agreed Discipline made under this Allocation System is a discipline agreed to in writing by holders of 70% or more of General Quota Allowance and agreed to by the Board.
3. All current Industry Agreed Disciplines will be recorded in Appendix One.
4. The Board may only establish an Industry Agreed Discipline in order to ensure that the conduct of the trade in beef from New Zealand to the UK is, in the opinion of the Board, helping to attain, in the interests of livestock farmers, the best possible net ongoing returns for New Zealand livestock, meat products and co-products, and ensuring that the meat industry is making the best possible net ongoing contribution to the New Zealand economy.
5. The Board will provide to all Quota Allowance holders, a notice to be included in Appendix One where an Industry Agreed Discipline has been established in accordance with paragraph 2 above. The notice will outline the Industry Agreed Discipline and date of implementation.
6. Industry Agreed Disciplines shall not prevent the Board from taking steps necessary to ensure the effective access of beef from New Zealand into the UK.

Cross-reference: General Provisions; Section 9, Part C

Amendment of System: Consultation Process; Section 12

Industry Agreed Disciplines: Section 13, Appendix One

SECTION 7.

ADMINISTRATION OF GENERAL QUOTA ALLOWANCE ALLOCATIONS

A. PROVISION OF INFORMATION

1. A Company holding Quota Allowance, or a Company without Production History that intends making an application for General Quota for the following Quota Year, will be required to submit to the Board, on a monthly basis or as otherwise requested by the Board, information necessary to enable this Allocation System to operate effectively.
2. Such information will include details as to the quantity of its actual production of Qualifying Product and be provided in the manner set out in Section 13, Form 1.
3. A Company holding Quota Allowance, or a Company without Export History that intends making an application for General Quota for the following year, will have its Export History received via section 65 of the Meat Board Act 2004.
4. This provision of Production and Export History information will be monitored on an ongoing basis by the Board.
5. The Board may require that any information provided to it be verified by such reasonable means as the Board sees fit.
6. The information referred to in paragraphs 1 - 5 above must also be provided to the Board in a year in which it is determined that allocations of General Quota Allowance will be suspended because the TRQ is unlikely to be filled, on the basis that the information will be needed by the Board for calculation of the allocation of General Quota Allowances in subsequent years.
7. The onus shall be on each company to:
 - a. ensure that all information provided by it to the Board is correct and accurate; and
 - b. correct any inaccurate information it has already provided to the Board.

Cross-reference: General Provisions; Section 9, Part A.

B. STATUTORY DECLARATIONS

The Board may at any time request that a company provide to it a statutory declaration regarding any relevant information which the Board may require as necessary to enable the Allocation System to operate effectively.

C. BOARD APPOINTED AUDITOR

1. Audits of information supplied to the Board for the purpose of seeking General Quota Allowance allocation will be undertaken, as the Board sees fit, by an auditor appointed by the Board; that auditor may be the company's external auditor under the Financial Reporting Act 2013.
2. The costs of the auditor are to be paid by the company seeking General Quota Allowance in the manner determined by the Board from time to time.

D. CO-OPERATION WITH AUDITING PROCESS

1. The Owner of Qualifying Product at Time of Slaughter, or Export History will be required to co-operate with any Board appointed auditor and shall give such an auditor full access to the company's relevant records.
2. Visits by auditors to head offices, branches and plants may take place at any time.

E. REPORT FROM COMPANY'S AUDITOR

A holder of, or claimant to, General Quota Allowance may be required by the Board to instruct the company's external auditor to receive audit instructions from the Board, to verify all claims and declarations relevant to Quota Allowance Allocations. The costs of the external auditor are to be paid by the company.

SECTION 8.

TRANSFERS AND UNUSED QUOTA ALLOWANCE

A. TRANSFER OF QUOTA ALLOWANCE

1. A holder of an export registration certificate issued under the Act may acquire General Quota Allowance from a holder of General Quota Allowance.
2. Such a transfer will only apply to the relevant Quota Year, and will not comprise a transfer of Production History.
3. All transfers of quota allowance must be completed in the manner set out in Section 14, Form 2 and the transfer form must be signed by authorised signatories of both the Transferor and the Transferee.
4. The Board will upon receipt of a properly completed transfer form confirm that at the date of receipt the Transferor has sufficient Quota Allowance for such a transfer to be completed.
5. Transfers shall have no effect until confirmed by the Board in accordance with paragraph 4 above.

Cross-reference: General Provisions; Section 9, Part A.

B. UNUSED GENERAL QUOTA ALLOWANCE

1. On or before 1 October of a Quota Year all holders of General Quota Allowance must notify the Board in writing if they will not utilise any portion (the portion to be specified by them) of allowance allocated for that Quota Year (and which they have not transferred by a completed transfer confirmed by the Board by that date). The Board upon receipt of such advice will use its best endeavours to reallocate such unused portions to Qualifying Companies within one week, and if not, by 15 October.
2. On receipt by the Board of notification by a company, under paragraph 1 above, the specified amount of the allowance will revert to the Board for allocation in accordance with paragraph 3 below.
3. The Board shall reallocate in order of precedence to:
 - a. in the case where demand for access to returned quota exceeds the volume returned to the Board then it will be reallocated in proportion to the percentage of every such holder's initial allocation of General Quota Allowance for that Quota Year.
 - b. in the case where demand for access to returned quota is less than the volume returned to the Board then
 - i. on demand to General Quota holders then

- ii. any remaining quota to be made available on a first come first served, certificate by certificate basis (with the 30% limit for New Entrants removed)
4. If a holder of General Quota Allowance (Transferor) transfers Quota to any other party (Transferee) and at the end of the Quota Year the Transferee holds unused Quota (Unused Quota) which includes all or part of such transferred Quota and the Transferee does not make application either for General or New Entrant Quota Allowance for the following Quota Year in excess of the Unused Quota, the Transferor shall be deemed to have held as at the end of the Quota Year in which such transfer was made, in addition to any unused quota actually held, the lesser of such unused Quota or the Quota which was transferred.

For the purposes of determining whether Unused Quota includes all or part of the Quota transferred, a Transferee shall be deemed to have used first the Quota the Transferee has held the longest, and if there is dispute as to the calculation of Unused Quota such shall be determined by an auditor appointed by the Board.

5. The Board may take action or impose penalties, including under Sections 24(4) and 34 of the Act, in relation to those quota holders that have unused quota remaining at the end of the Quota Year.

The Board will not take such action or impose such penalties if the amount of quota remaining unused by the company does not exceed a tolerance level of 0.5% of the company's quota allowance, or 25 tonnes whichever is the higher.

A company exceeding the tolerance will have 2 times the amount of underutilization exceeding the tolerance deducted from its quota allocation in the next Quota Year.

The Board will advise industry annually in September of any potential penalty situations.

Cross-reference: General Provisions; Section 9, Part A.

C. TRANSFER OF PRODUCTION OR EXPORT HISTORY

1. Where a company (including one in liquidation or receivership) wishes to sell or otherwise transfer all, or part, of its Production or Export History, then that Production or Export History will be able to be transferred if:
 - a. the Production or Export History is sold or otherwise transferred to a Qualifying Company or a New Entrant; and
 - b. the Board has approved of the Transferee of that Production or Export History, which approval shall be in writing and shall not be unreasonably withheld.
2. Applications for the transfer of Production or Export History, or any part of it, shall be completed by the Transferor and the Transferee in the manner set out in Section 14, Form 3 and must be signed by authorised signatories of both the Transferor and the Transferee.
3. Except where paragraph 1 above applies the purported transfer of a company's Production or Export History will automatically result in the Production or Export History of the company being cancelled and no longer forming part of TPH or TEH as defined in Section 4.

4. Subject to paragraph 7 below, where there is a transfer of Production or Export History in accordance with paragraph 1 above, the Production or Export History will be valid in respect of any allocation of General Quota Allowance to the Transferee in any future Quota Year in terms of the General Quota Allowance Allocation Formula, as if the Transferee had been the Transferor.
5. Any company seeking to transfer its Production or Export History under paragraph 1 above, and the proposed Transferee, shall provide to the Board all information requested by the Board.
6. The transfer of Production or Export History will not be effective until confirmed by the Board and notice of the transfer has been given by the Board to the Transferee.
7. For the purpose of calculating the entitlement to General Quota Allowance for any Quota Year a transfer of Production History must have been confirmed by the Board by 15 October prior to the commencement of the relevant Quota Year, or such other date as the Board allows.
8. A New Entrant shall not be permitted, at any time during its New Entrant Period and for 3 years after the end of its New Entry Period, to transfer, sell or otherwise dispose of any Production or Export History accruing as a result of its New Entrant status, including Production or Export History.
9. Subject to any other provision in this manual, transfer of Production or Export History not resulting from New Entrant status, i.e. Production or Export History equal to amounts of quota purchased, or Production or Export History exceeding the amount of quota held in a given Quota Year, will not be restricted.

Cross-reference: Section 9, Part A.

SECTION 9.

GENERAL PROVISIONS

A. NON-COMPLIANCE

1. Reference is made to section 34 of the Act which addresses the action that the Board may take in certain circumstances.
2. Where any General Quota Allowance is no longer permitted to be utilised by the holder pursuant to section 34 of the Act, the General Quota Allowance shall be allocated by the Board to non-offending holders of General Quota Allowance which seek a portion of that quota allowance for the remainder of the relevant Quota Year, in proportion to the percentage of every such holder's initial allocation of General Quota Allowance for that Quota Year.
3. The Board may, at its discretion, not enforce any of the provisions of section 34 of the Act if, in its view, the failure to use General Quota Allowance or the use of an excess quantity of the General Quota Allowance held by a company is of a minor nature, and no other holder of General Quota Allowance has been disadvantaged by that use, or within the tolerance level permitted by the Board.

B. LIMITATION OF ACCESS

Where there has been an alteration of the amount of total access to the TRQ allocated or set aside under this Allocation System in respect of the relevant Quota Year then the Board will, in terms of section 24 of the Act, determine any adjustment of quota allowance.

C. NOTICES

1. Any notice required to be issued by the Board to a company under this Allocation System will be valid if given in writing:
 - a. by posting it to the company's postal address provided to the Board by the company; or
 - b. by sending it by electronic mail to an address provided to the Board by the company; or
 - c. by any other means provided for service of documents under the Companies Act 1993.
2. Where a document is posted to the Board or a company it shall be deemed to be received by the Board or the company on the fourth working day after being posted.

SECTION 10.

UK FTA BEEF EXPORT CERTIFICATE

A COMPLETION OF THE UK FTA BEEF TRQ EXPORT CERTIFICATE

1. United Kingdom - New Zealand Free Trade Agreement Tariff Rate Quota Certificate: TRQ-1 - Beef
2. The format of the UK FTA Beef TRQ-1 Certificate has been designed to conform with the standard aligned export documentation system, to enable exporters to enter the greater part of the required information at the same time as other export documents are being prepared. Exporters must complete the following sections of the document as follows and submit via electronic documentation system interface with NZMB export systems:

(Note minimum font size allowed is 8pt)

Section 1 Full name and postal address of the exporter. The exporter reference is optional.

Section 3 Full name, address and country of receiving consignee. It is imperative that the consignee's correct name and address is shown on all UK FTA Beef TRQ Export Certificate(s)

Section 8 The name and voyage number of the carrying vessel. Consignments by air may be indicated by the term "airfreight".

Section 9 There is only one order number for the UK Beef FTA TRQ

Section 10 The description of goods must include the following details:

- a. New Zealand Export Meat Product Identification Code(s) (EMPICs) for each product type *Cross-reference: Section 13, Appendix Five, EMPIC Codes*
- b. Product type i.e.: beef
- c. Description of goods i.e.: bone-in or boneless;
- d. Method of presentation i.e.: whether in frozen or chilled form
- e. Number and kind of packages i.e.: cartons;
- f. ME number of processing facility or the product for which the Certificate is being issued.

Section 11 Complete the net weight or mass of each item listed in section 10

Section 12 Complete the total net weight or mass of items covered by this certificate

Attestation Include the total net weight of the consignment in the attestation.

The Board will complete the following sections of the document:

Section 2 the individual serial number – will be provided on the single E-ORIGINAL

Attestation the date of issue, seal and signature

B ISSUING PROCEDURES

1. A certificate will be issued subject to the originating plant not having an adverse quota compliance audit within the validity period described in the Quota Compliance Verification System.
2. Wellington:
 - Exporters shall submit to the Board XML data electronically and the Board will return via digital or electronic means the authenticated documentation to be provided to the importer for customs import processes. The authenticated documentation shall include numbering, date of issue, sealing and signature.
 - The Board will endeavour to process certificates within 24 hours of their receipt.

Brussels:

- Brussels office may issue UK FTA Beef quota certificates if required by NZMB Wellington.

C REISSUE OF CERTIFICATES

Situations may arise whereby a reissue of a certificate is required. In such circumstances, the exporter should apply to the office of the Board in either Brussels or Wellington to have the certificate reissued. Should an importer apply to the Brussels office for replacement of a certificate, permission to reissue will be sought from the exporter before a certificate can be replaced.

D UK FTA BEEF TRQ CERTIFICATES CHARGES

The certification charges in Section 13, Appendix Two (Schedule of Fees) will apply.

SECTION 11.

GENERAL QUOTA ALLOWANCE: PROCEDURES

A ADMINISTRATION

1. General Quota Allowance allocations will be made annually by the Board in accordance with the General Quota Allowance Allocation Formula (Section 4) on or before the commencement of the Quota Year for which the allocation is being made.
2. Every application for an allocation of General Quota Allowance, including an application to record Production History preliminary to an application for Quota Allowance in a subsequent year, shall:
 - a. be made in writing on Section 14, Form 4 or via the New Zealand Meat Board website (as appropriate) and must be lodged with the Board on or before 15 October of the year prior to the commencement of the Quota Year. (In completing the application form the applicant will agree to be bound by the terms set out in this Allocation System); and
 - b. be accompanied by any participation fees set by the Board.

*Cross-reference: General Quota Allowance Allocation System; Section 4
Schedule of Fees: Section 13, Appendix Two.*

B TIMING OF ADVICE OF ALLOCATION

1. The Board will use its best endeavour to advise companies of their allocation of General Quota Allowance on or before 10 December prior to the commencement of the Quota Year for which the allocation is being made
2. Any additional allocation of General Quota Allowance, General Quota Allowance forfeited by another company, or an increase or decrease in the total quantity covered by the TRQ, to holders of General Quota Allowance will be advised as soon as is practicable.

SECTION 12.

AMENDMENT OF SYSTEM: CONSULTATION PROCESS

1. The Allocation System may be amended at any time in accordance with the Act.
2. The Board will not amend the Allocation System without consulting those persons required to be consulted in terms of the Act.
3. **The process of consultation shall be:**
 - a. The Board will give notice in writing to those persons required to be consulted in terms of the Act, outlining the provisions of the proposed amendments and requesting a written response within a period of not less than 14 days. The response shall set forth any objections to the proposed amendments and provide particulars as to how those objections might be met.
 - b. Those persons required to be consulted in terms of the Act shall, if they so request be entitled to appear before the Board and may make submissions orally, or in writing, regarding the proposed amendments.
 - c. The Board shall consider all responses and written or oral submissions made to it, and such other information as it considers appropriate and shall then determine whether or not to proceed with amendments.

SECTION 13.

APPENDICES

- Appendix One:** Industry Agreed Disciplines
- Appendix Two:** Schedule of Fees
- Appendix Three:** Summary of UK FTA Beef TRQ Access
- Appendix Four:** UK Customs Tariff (“Out of Quota”) - CN Codes
- Appendix Five:** EMPIC Codes
- Appendix Six:** Quota Allowance Allocation System - Guidance Note

APPENDIX 1: INDUSTRY AGREED DISCIPLINES

Currently there are no industry agreed disciplines for this quota.

APPENDIX 2: SCHEDULE OF FEES

The following schedule details fees charged for activities within the Allocation System, in anticipation of entry into force of the UK FTA.

	\$ (G.S.T) exclusive
Application for Quota Allowance (annual)	
Fixed Participation Fee	3,000.00
New Entrant (First come First Served) Application Fee	1,500.00
Variable Participation Fee (per tonne)	2.40
Special Levy (per tonne)	3.10
Certificate of Origin (per certificate)	
Wellington Issued Certificate (electronic)	10.00
Wellington Issued Certificate (manual)	40.00
- Not issued	30.00
- Cancelled	30.00
Brussels Issued Certificate	
- Sea Freight	200.00
- Air Freight	150.00
Transfers General Quota	
General Quota	50.00
Production History	500.00
Quota Utilisation Reports	Nil
Miscellaneous	
Production History Audit	Actual cost
Company Compliance Audits*	Actual cost
Courier to/within the UK	Actual cost

* *Approval of company procedures and audits of compliance with those procedures or carried out by independent auditors at the company's expense.*

Notes:

1. In the case of certificate cancellation, a fee is paid for the original issuing of the certificate and again for cancellation of the certificate and crediting of the exporter quota balance.
2. A reasonable charge, intended to cover actual and reasonable costs, will be discussed with exporters requiring special work to be undertaken by the Board's staff in respect of quota activities.

APPENDIX 3: SUMMARY OF UK FTA BEEF TRQ ACCESS

SUMMARY OF ANNUAL QUOTA AMOUNT

Originating goods of New Zealand described in paragraph 4 shall be permitted in each year to enter the United Kingdom **duty free**, is:

Years 1 to 11
(tonnes - product weight)

Year 1	12,000
Year 2	14,980
Year 3	17,960
Year 4	20,940
Year 5	23,920
Year 6	26,900
Year 7	29,880
Year 8	32,860
Year 9	35,840
Year 10	38,820
Year 11	unlimited*

*Safeguards apply up to Year 15

TRANSITIONAL QUOTA – PRODUCT TREATMENT

PSS-1 – Product Specific Safeguard Measure for Beef

1. From the start of year 11 to the end of year 15, the United Kingdom may increase the ad valorem customs duty rate on originating goods provided for in the commodity codes indicated with 'PSS-1' in Column 'Notes' in Part 2B-5 (Schedule of Tariff Commitments: United Kingdom) to the level prescribed in paragraph 2 of Subsection 2B-3-2 (Product Treatment) if the aggregate annual quantity of PSS-1 goods imported into the United Kingdom in a given year exceeds the annual trigger quantity for that year.
2. In accordance with paragraph 1 of Subsection 2B-3-2 (Product Treatment) the United Kingdom may apply a customs duty rate on originating PSS-1 goods which does not exceed the lesser of:
 - a. 20 per cent ad valorem; or
 - b. the Most-Favoured-Nation (MFN) applied rate of customs duty in effect at the time the measure is applied.

3. The aggregate trigger quantity (product weight) in each year for PSS-1 goods, from year 11 to year 15, is:
 - a. 43,056 MT for year 11;
 - b. 47,292 MT for year 12;
 - c. 51,528 MT for year 13;
 - d. 55,764 MT for year 14; and
 - e. 60,000 MT for year 15.
4. For the avoidance of doubt, annual trigger volumes are calculated based on aggregate imports of originating goods from New Zealand into the United Kingdom of products under the following commodity codes: 0201.10.00, 0201.20.20, 0201.20.30, 0201.20.50, 0201.20.90, 0201.30.00, 0202.10.00, 0202.20.10, 0202.20.30, 0202.20.50, 0202.20.90, 0202.30.10, 0202.30.50, 0202.30.90, 0206.10.95, 0206.29.91, 0210.20.10, 0210.20.90, 0210.99.51, 1602.50.10, 1602.50.31, 1602.50.95, 1602.90.61, and 1602.90.69.
5. The Product Specific Safeguard Measure for Beef as set out in this Part shall no longer apply from 1 January of year 16.

Refer Section Thirteen, Appendix Four for summary of UK HS codes available under the UK FTA TRQ

APPENDIX 4:

UK CUSTOMS TARIFF (“OUT OF QUOTA”) - CN CODES

CN Code	Description	Base Rate
1	2	3
0201	Meat of bovine animals, fresh or chilled:	12.00% + 147.00 GBP/100kg
0201 10 00	• Carcases and half-carcases	
0201 20	Other cuts with bone in:	12.00% + 147.00 GBP/100kg
0201 20 20	• Compensated’ quarters	
0201 20 30	• Unseparated or separated forequarters	12.00% + 118.00 GBP/100kg
0201 20 50	• Unseparated or separated hindquarters	12.00% + 177.00 GBP/100kg
0201 20 90	• Other	12.00% + 221.00 GBP/100kg
0201 30 00	• Boneless	12.00% + 253.00 GBP/100kg
0202	Meat of bovine animals, frozen:	12.00% + 147.00 GBP/100kg
0202 10 00	• Carcases and half carcases	
0202 20	Other cuts with bone-in:	12.00% + 147.00 GBP/100kg
0202 20 10	• ‘Compensated’ quarters	
0202 20 30	• Unseparated or separated forequarters	12.00% + 118.00 GBP/100kg
0202 20 50	• Unseparated or separated hindquarters	12.00% + 185.00 GBP/100kg
0202 20 90	• Other	12.00% + 222.00 GBP/100kg
0202 30	Boneless:	12.00% + 185.00 GBP/100kg
0202 30 10	• Forequarters, whole or cut into a maximum of five pieces, each quarter being in a single block; ‘compensated’ quarters in two blocks, one of which contains the forequarter, whole or cut into a maximum of five pieces, and the other, the hindquarter, excluding the tenderloin in one piece	
0202 30 50	• Crop, chuck and blade and brisket cuts	12.00% + 185.00 GBP/100kg
0202 30 90	• Other	12.00% + 254.00 GBP/100kg
0206	Edible offal of bovine animals, swine, sheep, goats, horses, asses, mules or hinnies, fresh, chilled or frozen:	
0206 10		
0206 10 95	• Of bovine animals, fresh or chilled – Thick skirt and thin skirt (excl. for manufacture of pharmaceutical products)	12.00% + 253.00 GBP/100kg
0206 29 91	• Of bovine animals, frozen: – Thick skirt and thin skirt (excl. for manufacture of pharmaceutical products)	12.00% + 254.00 GBP/100kg
0210	Meat and edible meat offal, salted, in brine, dried or smoked	
0210 20 10	• Of bovine animals with bone in	14.00% + 221.00 GBP/100kg
0210 20 90	• Of bovine animals, boneless	14.00% + 253.00 GBP/100kg
0210 99 51	• Of bovine animals, thick skirt and thin skirt	14.00% + 253.00 GBP/100kg

1602 1602 50 10	<ul style="list-style-type: none"> • Other prepared or preserved meat, meat offal, blood • Of bovine animals, uncooked; mixtures of cooked meat or offal; canned beef, luncheon meat: samosa of grounded beef (excl. sausages and preparations of liver) 	253.00 GBP/100kg
1602 50 31	<ul style="list-style-type: none"> • Corned beef, in airtight containers 	16.00%
1602 50 95	<ul style="list-style-type: none"> • Other, canned beef, luncheon meat; samosa of grounded beef 	16.00%
1602 90 61	<ul style="list-style-type: none"> • Containing bovine meat or offal, uncooked mixtures of cooked or offal and uncooked meat or offal 	253.00 GBP/100kg
1602 90 69	<ul style="list-style-type: none"> • Other 	16.00%

- refer UK FTA Part 2B-5, Schedule of Tariff Commitments: United Kingdom www.gov.uk
- for more comprehensive descriptions of UK HS Customs Tariff classifications please refer to the online tariff schedule <https://www.check-future-uk-trade-tariffs.service.gov.uk/tariff?q=02062991&n=25&p=1>

APPENDIX 5:

EMPIC CODES (EXPORT MEAT PRODUCT IDENTIFICATION)

Same Number for Chilled or Frozen, Number ends with either C or F									
BEEF - GRASS FED							VEAL		
	Premium	Prime	Bull	Manuf	YLB (XY)		Bobby Veal	White Veal	
CARCASE									
L quarter	10110	10210	-	-	-	ccs/sides	10580	10680	
P quarter	10120	10220	-	-	-	other quarters	10599	10699	
T quarter	10130	10230	-	-	-	BONEIN			
F quarter	10140	10240	-	-	-	legs	11530	11630	
other quarters	-	10299	10399	10499	-	other	11599	11699	
BONEIN									
OP ribs	11110	11210	-	-	11910	BONELESS			
Ribs (not OP)	11115	11215	-	-	11915	legs	12530	-	
shortloin/shell loin	11120	11220	11320	-	11920	striploin	12531	-	
shin	11130	11230	-	-	11930	backstrap	12539	-	
other	11199	11299	11399	11499	11999	trunks	12560	-	
BONELESS									
						trimmings	12570	-	
						other	12599	12699	
BONELESS									
Inside/topside	12101	12201	12301	12401	12901	FANCY			
outside/silverside	12102	12202	12302	12402	12902		Beef	B/Veal	
flat	12103	12203	12303	12403	12903		Fancy	Fancy	
eye of round	12104	12204	12304	12404	12904				
knuckle	12111	12211	12311	12411	12911	sweetbreads	13000	13500	
thick flank	12112	12212	12312	12412	12912	brains	13010	13510	
thin flank	12113	12213	12313	12413	12913	hearts	13020	13520	
rump/top sirloin	12121	12221	12321	12421	12921	kidneys	13030	13530	
striploin	12131	12231	12331	12431	12931	livers	13040	13540	
tenderloin	12132	12232	12332	12432	12932	tongues	13050	13550	
rib eye/cube roll	12141	12241	12341	12441	12941	thick skirts	13061	-	
shoulder clod	12151	12251	12351	12451	12951	thin skirts	13062	-	
brisket point end	12161	12261	12361	12461	12961	heads	13070	-	
brisket navel end	12162	12262	12362	12462	12962	cheeks	13071	-	
chuck	12163	12263	12363	12463	12963	tripe	13075	-	
chuck roll	12164	12264	12364	12464	12964	tail	13080	-	
chuck tender	12165	12265	12365	12465	12965	lungs	13085	-	
shank	12167	12267	12367	12467	12967	bones	13090	13590	
flanksteak	12168	12268	12368	12468	12968	other fancy meats	13099	13599	
trimmings - upto 65cl	12170	12270	12370	12470	-	INEDIBLE BEEF			
trimmings - over 65cl	12175	12275	12375	12475	-		14000		
< 84cl (not trimmings)	-	-	12380	12480	-	PROCESSED			
85-89 cl	-	-	12385	12485	12985		15000		
90-92 cl	-	-	12390	12490	12990	OTHER			
93-94 cl	-	-	12393	12493	12993				
95 cl & over	-	-	12395	12495	12995	other meats	19000		
100 vl	-	-	12398	12498	12998	corned - canned	19011		
other	12199	12299	12399	12499	12999				
ADDITIONAL PRODUCTS									
NB: Inclusion in this list does not imply a preferential tariff under the UK Beef FTA TRQ									
<i>X denotes fresh, chilled, frozen or other</i>									
Fresh or chilled beef offal for pharmaceutical products	13095C		Beef, processed, edible flours and meals	15400x	Beef, processed, other, prepared or preserved, uncooked	15390x			
Frozen beef offal for pharmaceutical products	13095F		Beef, processed, liver sausages	15234x	Beef, processed, other, corned (in airtight containers)	15120x			
Beef, processed, bone-in, preserved	15110x		Other beef sausages (not liver or blood)	15299x	Beef, processed, other, prepared or preserved, cooked	15500x			
Beef, processed, boneless, preserved	15120x		Beef, processed, offal sausages	15230x	Any animal, blood products	95800x			
Beef, thick or thin skirt, preserved	15136x		Sausages of blood (any animal)	95239x	Preparations of meat or meat offal CONTAINING beef or beef offal, uncooked	95910x			
Beef, other offal, preserved	15139x		Beef, processed, liver products (not sausages)	15340x	Preparations of meat or meat offal CONTAINING beef or beef offal, cooked	95920x			

APPENDIX 5: EMPIC CODES (EXPORT MEAT PRODUCT IDENTIFICATION)

BEEF - GRAIN FED						
	Premium	Prime	Bull	Manuf		
CARCASE						FANCY
						<u>Beef</u>
L quarter	20110	20210	-	-		<u>Fancy</u>
P quarter	20120	20220	-	-		
T quarter	20130	20230	-	-	sweetbreads	23000
F quarter	20140	20240	-	-	brains	23010
other quarters	-	20299	20399	20499	hearts	23020
					kidneys	23030
BONEIN					livers	23040
					tongues	23050
OP ribs	21110	21210	-	-	thick skirts	23061
Ribs (not OP)	21115	21215	-	-	thin skirts	23062
shortloin/shell loin	21120	21220	-	-	heads	23070
other	21199	21299	21399	21499	cheeks	23071
					tripe	23075
BONELESS					tail	23080
					lungs	23085
Inside/topside	22101	22201	22301	22401	bones	23090
outside/silverside	22102	22202	22302	22402	other fancy meats	23099
flat	22103	22203	22303	22403		
eye of round	22104	22204	22304	22404	INEDIBLE BEEF	24000
knuckle	22111	22211	22311	22411		
thick flank	22112	22212	22312	22412	PROCESSED	25000
thin flank	22113	22213	22313	22413		
rump/top sirloin	22121	22221	22321	22421	OTHER	
striploin	22131	22231	22331	22431		
tenderloin	22132	22232	22332	22432	other meats	29000
rib eye/cube roll	22141	22241	22341	22441		
shoulder clod	22151	22251	22351	22451		
brisket point end	22161	22261	22361	22461		
brisket navel end	22162	22262	22362	22462		
chuck	22163	22263	22363	22463		
chuck roll	22164	22264	22364	22464		
chuck tender	22165	22265	22365	22465		
shank	22167	22267	22367	22467		
flanksteak	22168	22268	22368	22468		
trimmings - upto 65cl	22170	22270	22370	22470		
trimmings - over 65cl	22175	22275	22375	22475		
< 84cl (not trimmings)	-	-	22380	22480		
85-89 cl	-	-	22385	22485		
90-92 cl	-	-	22390	22490		
93-94 cl	-	-	22393	22493		
95 cl & over	-	-	22395	22495		
100 vi	-	-	22398	22498		
other	22199	22299	22399	22499		
ADDITIONAL PRODUCTS						
NB: Inclusion in this list does not imply a preferential tariff under the UK Beef FTA TRQ						
* 1xxx series also applies to grain fed categories						
<i>X denotes fresh, chilled, frozen or other</i>						
Fresh or chilled beef offal for pharmaceutical products	13095C		Beef, processed, edible flours and meals	15400x	Beef, processed, other, prepared or preserved, uncooked	15390x
Frozen beef offal for pharmaceutical products	13095F		Beef, processed, liver sausages	15234x	Beef, processed, other, corned (in airtight containers)	15120x
Beef, processed, bone-in, preserved	15110x		Other beef sausages (not liver or blood)	15299x	Beef, processed, other, prepared or preserved, cooked	15500x
Beef, processed, boneless, preserved	15120x		Beef, processed, offal sausages	15230x	Any animal, blood products	95800x
Beef, thick or thin skirt, preserved	15136x		Sausages of blood (any animal)	95239x	Preparations of meat or meat offal CONTAINING beef or beef offal, uncooked	95910x
Beef, other offal, preserved	15139x		Beef, processed, liver products (not sausages)	15340x	Preparations of meat or meat offal CONTAINING beef or beef offal, cooked	95920x

APPENDIX 6:

QUOTA ALLOWANCE ALLOCATION SYSTEM

– GUIDANCE NOTE: UK FTA BEEF QUOTA¹

INTRODUCTION

The Meat Board Act 2004 (the Act) requires the New Zealand Meat Board (the Board) to establish and operate Quota Allowance Allocation Systems in country specific tariff rate quota markets. This note is issued as a guide to the requirements under the Allocation Systems. As a result of the NZ-UK Free Trade Agreement negotiations concluded in February 2022, the following meat products of New Zealand origin may be exported to the United Kingdom at the tariff rates listed below up to the quantities specified. The out-of-quota tariff rates are also given. These apply to product imported outside the quota.

New Zealand origin beef products can be exported to the United Kingdom in the following quantities, subject to the specified tariffs.

United Kingdom

Product type	Annual Quota Amount Years 1 to 11 (tonnes - product weight)	Quota Year	In-Quota Tariff Rate	Out-of-Quota Tariff Rate* (From entry into force)
Beef	Year/Tonnage (p.w.)	Year 1 is	0%	12.0% +
0201.10.00, 0201.20.20, 0201.20.30, 0201.20.50, 0201.20.90, 0201.30.00, 0202.10.00, 0202.20.10, 0202.20.30, 0202.20.50, 0202.20.90, 0202.30.10, 0202.30.50, 0202.30.90, 0206.10.95, 0206.29.91, 0210.20.10, 0210.20.90, 0210.99.51, 1602.50.10, 1602.50.31, 1602.50.95, 1602.90.61, and 1602.90.69	Yr 1..... 7,068.4 Yr 2..... 14,980 Yr 3..... 17,960 Yr 4..... 20,940 Yr 5..... 23,920 Yr 6..... 26,900 Yr 7..... 29,880 Yr 8..... 32,860 Yr 9..... 35,840 Yr 10..... 38,820 Yr 11..... unlimited**	31 May - 31 December 2023 thereafter 1 January - 31 December	ad valorem duty [duty free]	118.0 – 254.0 GBP/100kg up to 16% being product specific

Notes

* Tariff rates are quoted in GBP per 100kg/net. The range of rates is a result of different tariff rates for different products.

** Safeguards apply up to Year 15

¹ This Guidance Note is intended as a summary of the provisions of the Quota Manual itself. In the event of any inconsistency between the provisions of the Quota Manual and this Guidance Note the provisions of the Quota Manual will prevail

Some quick definitions:

Production History is the three-year average of beef from livestock slaughtered in a UK/GB Listed Premises measured in hot carcase weight.

Export History is a three-year average of product eligible for the UK FTA Beef TRQ shipped to the UK, measured in product weight.

“New Entrant Period” means in relation to a New Entrant, the Quota Year for which a New Entrant receives an allowance of first come first served quota and the two following Quota Years.

To whom is quota allocated?

There are two categories of recipients: Qualifying Companies and New Entrants.

Qualifying Companies hold export registrations and have Production History and/or Export History.

Qualifying Companies have access to 96.5% of the total TRQ allocation.

New Entrants are companies that fit the following criteria:

- Hold export registrations
- have not been allocated and used General Quota Allowance (but which may have purchased Production History, Export History or General Quota Allowance), during the three years prior to the applicable New Entry Period,
- Are a “New Entrant” as defined in Section 2 of the Quota Manual.²

How is Quota Allowance allocated?

Ninety-six and a half percent of the quota is allocated as General Quota Allowance to Qualifying Companies. It is allocated to companies according to their share of the sum of all companies for each of Production History and/or Export History.

New Entrants have access to the remaining 3.5% on a first come first served (FCFS) basis, up to a maximum of 30% of the New Entrant Allocation, per New Entrant.

Acquiring and selling Quota

General Quota Allowance holders can transfer all or part of their quota allowance for the relevant Quota Year to a holder of an export registration.

Complete and sign the Transfer form and submit to the Board. The transfer takes effect upon Board confirmation.

Download Transfer of UK FTA TRQ Beef Quota Allowance form from www.nzmeatboard.org.

² There are other provisions relating to what constitutes a New Entrant, these can be found in the Definitions Section of this UK FTA TRQ Beef Quota Manual

Acquiring and selling Production and/or Export History

A holder of Production and/or Export History may transfer all or part of its Production and/or Export History for a given Production Season to a holder of an export registration.

Complete and sign the Transfer form and submit to the Board. The transfer takes effect upon Board confirmation and will be valid for any future Quota Years, in terms of the General Quota Allowance Allocation formula.

Download Transfer of UK Beef Production/Export History Form www.nzmeatboard.org.

Quota allowance application closing dates

General Quota Allowance applications close	15 October
New Entrant Quota Application is by means of a request for a quota certificate (see below)	Any time during the quota year

UK FTA BEEF TRQ EXPORT CERTIFICATE

UK FTA Beef Tariff Rate Quota (TRQ) Certificates are required for product to be imported within the terms of the TRQ.

The exporter must submit details of the consignment to the Board for authorisation. The exporter then forwards the issued certificate to the importer.

SECTION 14.

FORMS

- 1 UK FTA Production History Form**
- 2 UK FTA Transfer of Quota Allocation**
- 3 UK FTA Transfer of Production/Export History**
- 4 UK FTA GQA Application**
- 5 UK FTA New Entrant/First Come First Served application**

FORM 1:

UK FTA PRODUCTION HISTORY FORM

PRODUCTION REPORT

Month/Period:	Owner at Time of Slaughter:
Company:	Signed (by Contact Person):
Date:	Contact Person:
	UK Listed Premises (Establishment Number):

	Season	Carcasses (number)	Bone-in Dressed carcass Hot Weight (tonnes)
STEER and HEIFER	Production to date		
	Current Month/Period		
	Estimate for balance of season		
	TOTAL		
COW	Production to date		
	Current Month/Period		
	Estimate for balance of season		
	TOTAL		
BULL	Production to date		
	Current Month/Period		
	Estimate for balance of season		
	TOTAL		
BOBBY VEAL	Production to date		
	Current Month/Period		
	Estimate for balance of season		
	TOTAL		

Qualifying Product means beef and veal from livestock slaughtered in UK Listed Premises, measured as dressed carcass hot weight. In the case of bobby veal, an industry agreed coefficient could be applied in order to bring the measurement of bobby veal carcasses into line with that of beef carcasses.

- Cow included manufacturing and prime cow.

FORM 2: UK FTA TRANSFER OF QUOTA ALLOCATION

TRANSFER OF UK BEEF QUOTA ALLOWANCE

- This form relates to the Quota Allowance Allocation System in respect of **UK FTA Beef Tariff Rate Quota** (“Allocation system”).
- Section 8, Part A of the Allocation System is of particular relevance when completing this form.
- The form must be completed by both parties to the transfer and returned **the New Zealand Meat Board**.

TRANSFEROR

ER Number:	Reference (eg. contract number):
Name of Company:	

TRANSFEEEE

ER Number:	Reference (eg. contract number):
Name of Company:	

DETAILS OF TRANSFER

Date of Transfer:	Applicable Quota Year (1 January to 31 December)
Quota Allowance transferred (tonnes net weight):	

The transferee hereby acknowledges that it will utilise during the relevant Quota Year the tonnage of the Quota Allowance transferred to it.

Signed (For Transferor):	
Name (please print):	Date:

Signed (For Transferee):	
Name (please print):	Date:

BOARD USE ONLY	Signed	Date
Transfer form received:		
Transfer confirmed:		
Transfer declined (Provide reason):		

FORM 3:**UK FTA TRANSFER OF PRODUCTION/EXPORT HISTORY****TRANSFER OF UK FTA BEEF PRODUCTION HISTORY AND/OR EXPORT HISTORY**

- This form relates to the Quota Allowance Allocation System in respect to **UK FTA – Beef Tariff Rate Quota** (“Allocation System”)
- Section 10, Part C of the Allocation System is of particular relevance when completing this form.
- The Form must be completed by both parties to the transfer and return to the **New Zealand Meat Board**.

TRANSFEROR

ER Number:	Name of Company:
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TRANSFeree

ER Number:	Name of Company:
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DETAILS OF TRANSFER

Date of Transfer:	Applicable Production Season (October to September)
Production History or Export History transferred (tonnes)	
Reason/Basis of Transfer (specify purchase or other arrangement pursuant to watch transfer requested):	

Signed (For Transferor):	
Name (please print):	Date:

Signed (For Transferee):	
Name (please print):	Date:

BOARD USE ONLY	Signed	Date
Transfer form received:		
Transfer confirmed:		
Transfer declined (Provide reason):		

FORM 4:

UK FTA GQA APPLICATION

APPLICATION FOR UK BEEF GENERAL QUOTA ALLOWANCE

- This application is made in terms of the Quota Allowance Allocation System in respect of **UK-FTA Beef Tariff Rate Quota** (“Allocation system”).
- Sections 4 of the Allowance System are of particular relevance when completing this application.
- This application relates to the Quota year from 1 January to 31 December.
- This application must be lodge with the Board on or before 15 October prior to the commencement of the Quota Year to which this application relates.
- The application must be sent to the **New Zealand Meat Board**.

NAME OF APPLICANT (Legal name preferred)

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APPLICANT DETAILS

ER Number:	Telephone:
Email:	
Postal address:	
Street address:	
UK Listed Premises:	
E-Certificate delivery email (this must be a generic email)	

Note: Notices by the Board will be sent to the applicant at its postal address or email address given above.

CONTACT PERSONS

Specify two people who are authorised to act as agents of the applicant (eg. Chief Executive, Marketing Manager).

Name:
Position:
Email contact:

Name:
Position:
Email contact:

DECLARATION

I am authorised to make this application on behalf of the applicant company, and I can verify that:

- a. The applicant agrees to be bound by the terms of the Allocation system which the applicant has received, and which I have read prior to making this application.
- b. All the statements contained in this application and any attached documentation are to the best of my knowledge true and correct.
- c. The applicant acknowledges that it will immediately advise the Board in writing of any change of any the details contained this application.
- d. The required application fee is enclosed.

Signature:
Name (please print):
Position:
Date:

FORM 5:
NEW ENTRANT / FIRST COME FIRST SERVED
APPLICATION

Refer to online application form at <https://www.nzmeatboard.org/quotas/application-for-quota-allowance>